

STAUNTON & CORSE PATIENT GROUP

Minutes of the Meeting held on Wednesday 11th May, 2010 at The Surgery at 12.30 p.m.

Present

Sheila Golightly (Chair)
Brian Cobb
Tegwen Harrison (Treasurer)
Carole Magloyden (Newsletter Editor)
Jane Evans
Sheila Millichap (Secretary)

Surgery Representatives

Talk on Summary Care Records by David Tucker (Item 1)

Mr. Tucker had made a last minute apology for non attendance to the Chairman. He stated that he was “not allowed to make presentations whilst there was no government in being”. The Group registered disappointment as the meeting had been especially arranged to accommodate this topic in order to report further details in the next newsletter and the scheduling of this talk was specific, in that points of interest were to be printed in the Summer Newsletter then to be circulated in good time before the cut off/opt out date of 23rd July

It was decided that Sheila Golightly should contact Mr. Tucker and ask whether a copy of his talk notes could be supplied to the group so that we could still make some report in our Newsletter.

Apologies for Absence (Item 2)

Sally David Bond, Judy McCarthy, Iain Collinson

Minutes of the last Meeting held on 15th April, 2010 (Item 3)

These were circulated. Carole advised that the figure of 25p print cost was in fact for black and white and this would need to be increased to 30p for colour. Iain would have to be consulted on this increase but it was still well below any commercial quote obtained.

Matters Arising (Item 4)

The Web site had been altered with the co-operation of Iain, Carole and the Web Site manager. Settings altered, pick up of Newsletter, titles changed (treasurer)

It was mentioned that the Web Site had only had 1800 hits so it was decided to promote this via our Newsletter, this action would also serve to reduce the requirement of Newsletter printouts as browsers could print their own.

Carole requested a breakdown of exactly how the Newsletters were distributed, who undertook to put where, so as to avoid duplication and voids.

The Magazine contact list, passed on from Iain, appeared out of date and duplicated. Carole would make personal contact to ascertain whether Magazine Editors were able to re-produce the newsletter, as John Evans did for Corse, or whether they were interested in printing a summary and if so how regularly.

The Actions List was up dated

Patient Group Notice Board (Item 5)

Any negotiation on the relocation of the Notice Board and table would have to be deferred until Iain was in attendance.

Carole had re-printed all of the notices and re-vamped the Newsletter Holder, adding copy of our Aims and Objectives Statement. It was agreed that copies of our minutes would also be added to this folder and published on the web site.

Summer Newsletter (Item 6)

The issue date was decided on early/mid June.

Items to be included were agreed as –

1. Rachel's Tips, perhaps holiday check list, although she had done this previously – left open for Rachel to decide.
2. Note to promote the Practice Web Site.
3. Heartstart Courses – Advance notice of Corse and comment on Redmarley.
4. Reminder to use Group's Suggestion Box
5. Holiday Check List – Vaccination information, Allergy precautions, ample supply of sun cream and blocker, European Health Insurance Card – renewal requirement, forward planning of own medication requirements via repeat/extended prescriptions, support stockings for air travel, advance booking of wheel chair.

Heartstart Courses (Item 7)

Sheila Millichap would attend the Redmarley course to make introductions and check all parties happy. The Headmistress had agreed to contact us if she needed a few extra attendees to make up numbers.

The Corse date had had to be changed to 10th August due to hall bookings and trainer availability. Now that the grant monies were safely in our Bank enquiries would commence on the planning of the other two courses, initially at Maisemore.

Any Other Business (Item 8)

Carole asked that thanks be passed to Iain for his prompt attention to actions from the previous meeting in connection with the Web Site.

Date of Next Meeting (Item 9)

Date of the next meeting was arranged for- THURSDAY 22ND JULY, 12.30 P.M. AT DROGHEDA, GLOUCESTER ROAD, CORSE. (Courtesy of Sally David Bond)