

STAUNTON & CORSE PATIENT GROUP

Minutes of the Meeting held on Thursday 15th April, 2010 at Gadbury Elm at 12.30 p.m.

Present

Sheila Golightly (Chair)

Brian Cobb

Sally David Bond

Tegwen Harrison

Carole Magloyden

Judy McCarthy

Jane Evans

Sheila Millichap (Secretary)

Surgery Representatives

Iain Collinson (Practice Manager)

Apologies for Absence (Item 1)

None of the new volunteers were able to attend this meeting but were all contacted and would be kept informed of future meetings

Minutes of the last Meetings held on 24th March, 2010 (Item 2)

These were agreed with the addition of Matthew Holland's notice of interest in joining the group.

Matters Arising (Item 3)

There were no matters

Spring Newsletter (Item 4)

Carole brought a draft layout print of the items mentioned at the previous meeting. She had redesigned the header and taken a new photograph (planning to possibly take revised ones for each season) The podiatry leaflet had required considerable re-writing and Iain agreed to confirm that referral was possible both by patients and through the GP's. Group contact details were to be shown as on the Winter Newsletter adding Carole with telephone number and e-mail address. Sheila M had still to precis the Walking for Health document and source contact/s for local Rambling Group/s. A note of the changed address of the Out of Hours Clinic in Gloucester was to be included.

Re-imburement was discussed and because of the grade of printer used by Carole it was not feasible to supply the high cost cartridges. Carole suggested a price of 12 ½ p per print sheet (25p per Newsletter) making a quarterly charge of £25.

Whilst composing the Newsletter Carole had looked at the Surgery Web Site and brought up some queries for Iain –

The latest Newsletter posted was No. 12 - Summer, 13 – Winter was not available, also No. 1 did not appear in the archive file. All Newsletters ran in plain print but if supplied in pdf form would appear exactly as the printed version which would be much better. The Website header implied that the Newsletter belonged to the Surgery whilst the Notice Board belonged to the Group – if these two items were reversed it would be much clearer. Also an interlink could be attached to the intro paragraph on the Group which would be more direct. Iain agreed to contact the Web site Manager and introduce Carole to him so that she could liaise direct with him regarding the possibility of incorporating above improvements.

Carole stated that it would be preferable for inserts, like Rachel's Tips for instance, to be sent direct to her via e-mail, some of the group could not comply but where possible this would avoid re-typing and also lost notes. (SM had mislaid two items from SG)

NAPP invited Groups to send copies of their Newsletter to them, we had not done so to date but it was agreed to do this in future but omitting Group contact details – SG would supply Carole with the Web contact details.

Correspondence (Item 5)

Alex Harrington was happy to give a talk to the group on Podiatry but required six weeks notice and was not able to do this in school holiday times.

Iain stated that David Tucker was keen to talk to the Group on the Summary Care Record about to be rolled out in the County – All Gloucester address patients of the Surgery were due to receive an information pack on this in the next week or so showing that patients had a 3-month time span to inform the surgery of their wish to opt out. Information held would be medication record and allergies, etc. and would be accessible by hospitals A&E and Minor Injuries Clinics and the Out of Hours surgeries. There was concern within the group as to the likelihood of failure – will they be re-produced correctly, will they be produced in India, will they be lost? and why did the scheme not include Wales or Scotland. Iain gave Mr. Tucker's contact number to SG to check on his availability to talk to the group.

A letter concerning the Grant confirmed that payment had been passed to Alex Wright, as our local contact, two weeks ago. However it had still not reached our bank and SG had not been able to make contact with Ms. Wright despite numerous phone calls. Tegwen was frustrated at the time taken to check up on this payment, she had no telephone contact with the branch and had made various visits to Ledbury, also she stated that to date she had no formal paperwork from NatWest nor a paying in book. Iain would check that this had not been received by the surgery. SG passed Tegwen the local branch telephone number made note of when opening the account and hopefully this would enable information of a payment in to be sourced via the phone. (probably after the setting up of a security code)

A copy of the NAPP composite Group Newsletter was to the Secretary for perusal and to pass on to other members.

Notice of NAPP AGM at Sheffield, Saturday 5th June had been received (clearly our notice of the inconvenience of weekend meetings was not universal) No one was prepared to volunteer to attend, with a 9am start it would involve an overnight stay.

Copies of the latest NAPP Newsletter were passed round for sharing.

'Six Parts Water' was a new publication showing Groups various ideas on how to expand.

Heartstart Courses (Item 6)

Two courses had been booked with Mr. Williams – Redmarley School Monday 17th May, 2010 and Corse Village Hall Tuesday 3rd August, 2010. A signed group cheque for £20 was passed to SM by the Treasurer, this to be included in the letter of confirmation of the above new courses but in respect of the first course held last year. The Heartstart group required the post code of the venues – Tegwen provided Redmarley School's as GL19 3HS.

Patient Group Notice Board (Item7)

SG had removed all old and out of date leaflets and was looking for new information to post. She had sourced a Foot Care pamphlet issued by Worcester PCT which was a much better presentation than the Gloucestershire one but it was felt that in its entirety it was unsuitable for reading off the notice board particularly when sited in the entrance lobby.

Any Other Business (Item 8)

SG informed Iain that the supply of the new Contact Information Leaflets left on the Groups table had run out.

Iain had spoken to the Fownehope Practice who operated a prescription delivery service however their Patient Group had raised the funds for the vehicle!! and the Surgery employed a member of staff to do the driving. The matter was put on hold for the time being.

Date of Next Meeting (Item 9)

Date of the next meeting was left open so as to try and fit in with Mr. Tucker's diary, possibly the second week in May. Iain offered the use of the Surgery Meeting Room providing this was not required by the Doctors.

MEETING CONFIRMED – TUESDAY 11TH MAY, 12.30 P.M. AT THE SURGERY
(Sandwiches will not be provided)

Please acknowledge your availability to the Chairman as soon as possible.